

Kennicott Glacier Lodge Position Description

Waitress

Department: Food Service
Supervisor: Assistant Manager or Waitstaff Supervisor
Term: May 20 to September 15

Position Description:

This is a front line position which is critical to the Guest services mission of Kennicott Glacier Lodge. Waitresses will serve food, bus tables, and maintain the organization and cleanliness of the restaurant. This is a nine and one half hour per day, five day per week seasonal position, and will include some split shifts.

Major Functions:

The Waitress will provide friendly and efficient service of food and beverages, and bussing of tables in the restaurant. Works closely with kitchen personnel and Customer Service Representatives to ensure that any special dietary needs of Guests are accommodated. Responsibilities include dining area set up and take down for our buffet breakfast, a la carte' lunch, and "family style" dinner service. Also responsible for the staff dining room set up and break down. Waitresses record, process and serve food and beverage orders in a timely manner, and process Guest's house accounts to the front desk promptly. Waitresses will bus tables. Other responsibilities include such things as napkin folding, organizing dinner seating charts, rolling silverware, stocking and organizing the waitress station, arranging table flowers, stocking the gift area, vacuuming the restaurant, and others. Evening shift is responsible for prepping sack lunch orders for the next day and setting up the buffet table and dining room for the next day's breakfast.

Required Skills and Abilities:

Previous Waitress experience is desired. Essential to the job are a friendly temperament, a desire to help out where needed, and the ability to foster the creation and maintenance of a cohesive wait staff team. Familiarity with, and comfort in using, credit card machines and cash registers is a must. Knowledge and use of proper sanitation procedures is required. Time management skills, flexibility, and excellent communication skills are a must.

Other Requirements:

Must be 21 years or over. Alaska alcohol server certification is required prior to employment. An Alaska Food Workers card is a plus, and will be required if hired.

Working Conditions & Physical Demands:

Our restaurant serves three meals each day to lodge Guests and the general public. The physical demands of this position include the physical stamina to stand and walk for 9 1/2 to 10 hours while maintaining a friendly demeanor. Requires lifting and carrying 20-25 lb trays.

Compensation:

Salary for this position is \$1730 per month, based on a nine and one-half hour work day, five days per week. There may be opportunities for additional overtime work. There is no charge for room and board. Lodge Guest gratuities are pooled and divided equally among all Staff, amounting to about \$300 to \$500 per month. Table tips are pooled among waitstaff daily, and may reach \$500 per month. A performance bonus is provided to those completing their agreed term of hire.